

**Cornwall, Prince Edward Island  
Council Minutes**

**January 21, 2009**

Cornwall, Prince Edward Island

The regular meeting of Cornwall Town Council was held in Council Chambers on Wednesday, January 21, 2009.

**CALL TO ORDER:**

The meeting was called to order at 7:32 pm by Mayor Patrick MacFadyen.

**ATTENDANCE & REGRETS:**

Present were: Mayor Patrick MacFadyen; Deputy Mayor Charles Easter; Councillors Kent Lannan, Marlene Hunt, Ernie Gallant, Irene Dawson; Administrator, Kevin McCarville; Administrative Assistant, Stephanie Cairns and four members of the public.

Regrets: Councillor Parker Beer.

**APPROVAL OF AGENDA:**

Councillor Hunt moved, Councillor Dawson seconded,

the agenda as circulated prior to the meeting be the agenda.

**MOTION CARRIED 2009-01-1585**

**APPROVAL OF MINUTES OF DECEMBER 17, 2008 REGULAR MEETING OF COUNCIL:**

Deputy Mayor Easter moved, Councillor Gallant seconded,

the Minutes of December 17, 2008 be approved with the following change: replace the word "contest" with "decorating" on the last page.

**MOTION CARRIED 2009-01-1586**

**BUSINESS ARISING:**

Councillor Dawson requests clarification on the term "street scape".

### **PLANNING BOARD - DEPUTY MAYOR CHARLES EASTER**

The report was included in the Council package.

Deputy Mayor Easter advises discussions are ongoing with the alleged dog kennel located at 24 Sobey Drive.

There is a special meeting scheduled for January 26th to review the Signage Bylaw as well as Wind Energy provisions.

Planning Board hopes to finalize the Transportation Master Plan and bring forward to Council for adoption. A temporary swale bordering three properties on Marianne Drive has been completed at the Sunrise Cove subdivision. Final work will be completed in the spring. Mayor MacFadyen thanked Planning Board and staff for their work with this issue.

### **UTILITY - COUNCILLOR IRENE DAWSON**

The report was included in the Council package.

Staff has been directed to contact Barrie Willis to advise him to remove the building at Primrose Point subject to the agreement made in 2006.

Flow meters have been installed in Northgate and the East Wiltshire Wells. Readings are now in cubic meters at all Town wells.

CBCL recommends the Ferry Road pumping station be upgraded this year.

The waterline extension in Hillside Meadows was completed in late 2008. CBCL recommends re- testing of the hydrants in the spring before a final determination is made which hydrants can be used for fire fighting.

The Town will contact other municipalities to determine how snow removal at hydrant locations is carried out.

The Committee reviewed the draft 2009 budget and is forwarding a draft to Finance and Administration.

A request has been received for water and sewer services just outside Town boundaries.

The Committee will meet with the developer of River Point Estates to discuss long term water servicing for the subdivision.

**TRANSPORTATION AND SAFETY - COUNCILLOR MARLENE HUNT:**

The report was included in the Council package.

The Committee is hoping to have the Transit agreement signed by the end of February. Chairman Hunt will be requesting a bus that is equipped with a bike rack and accessible to all riders.

Transit use is down this month. Councillor Hunt credits this to the holidays and cold weather.

Councillor Hunt thanks Town employee Geneen Bergman for her work on the Public Transit system, as well as residents for their continued support for Transit. She also thanked Trius Transit and driver Michael Pawlowitsch for getting Transit in Cornwall.

Councillor Hunt provided a list of street light requests the Committee had received for 2009. A letter will be sent to Maritime Electric requesting ways to conserve electricity costs.

Councillor Hunt has requested Councillors advise of any streets in need of paving. A letter will be forwarded to the minister in the spring.

**COMMUNITY SERVICES LIAISON COMMITTEE - COUNCILLOR PARKER BEER**

Councillor Dawson reports the users of the Civic Centre submitted their space requirements within a renovated Civic Centre.

**PARKS & RECREATION - COUNCILLOR KENT LANNAN:**

The report was included in the Council package.

Councillor Lannan reported a collection agency has been contracted to collect accounts receivable from 2007, work on the Build Canada Project application continues and the Committee discussed the Departments' 2008 year end finances.

The Committee discussed new recreation programs.

The trail in the Business Park is scheduled to be completed in the spring of 2009. A \$12,500 grant was received from the province to assist with trail construction. Special thanks to Kim Meunier for her work on this project. Deputy Mayor Easter thanks Councillor Lannan for his work on the trail system within the Town.

Councillor Hunt suggests grooming existing trails throughout the winter season. The Committee continues to work on connecting trails within the Town.

Councillor Hunt has suggested organizing a volunteer "stream watch" committee, to ensure the stream between Kellow Drive and Lacardy Drive remain free from blockages.

A meeting will be held with the Eastern School District to discuss previous issues surrounding bookings at the Turf Fields.

Snowfest will be held on February 27th - March 1st.

The 55+ Provincial Winter Games is taking place March 3rd -6th, 2009 in Cornwall. Approximately 400 participants are expected. The Committee has recommended a donation of \$500.00 towards this event.

The Committee is suggesting an increase in the hosting donation from \$200 to \$500. This could see an increase in events being hosted within the Town.

The competitions for Parks and Recreation Foreman and Building Maintenance Person closed on January 16, 2009.

A wage scale is being drafted for casual employees working for the Town.

The Committee discussed the agreement with the APM Centre. Councillor Lannan presented the idea of collecting Air Miles or Aero Plan points from Town purchases and using the points for incentives for the Town staff or towards flight fares. The Committee discussed a complaint received about the garbage on Lowther Drive and the possibility of planting trees.

#### **FINANCE & ADMINISTRATION - COUNCILLOR ERNEST GALLANT**

The report was included in the package.

Councillor Gallant reminds Council of section 3.8 in the Purchasing Policy. It reads, Expenditures which cause an account to exceed its budget allocation must be reported to the Finance Committee, and approved by Council.

The Health and Safety review will begin on January 26th, as will the annual audit.

Crossing guard duties will be discussed at the next Committee meeting.

Councillor Gallant reports the hiring process has begun for the Building Maintenance position and the Parks and Recreation Foreman position. Council discussed costs related to the FCM. Councillor Gallant adds Councillors interested in attending the FCM should advise the CAO. Councillor Gallant moved, Deputy Mayor Easter seconded, the Town of Cornwall approve the amended Purchasing Policy dated January 21, 2009.

**MOTION CARRIED 2009-01-1587**

Councillor Gallant moved, Deputy Mayor Easter seconded,

The Town of Cornwall approve the amended Personnel Policies dated January 21, 2009.

**MOTION CARRIED 2009-01-1588**

**COMMUNICATION - MAYOR MACFADYEN**

Mayor MacFadyen reports the first draft of the Health Care study within the Town has been received.

Mayor MacFadyen reports he received positive feedback from a Curling Club member re the work the Town did on behalf of the new agreement with the Curling Club.

Mayor MacFadyen reports he was pleased to hear the announcement proposing an addition to Westwood School to house the kindergarten students.

**OTHER BUSINESS**

Councillor Dawson announced the following properties will receive plaques recognizing their "Spirit of Christmas" decorating initiative.

20 Wilfred Drive - Gloria Fullerton

10 Keri Drive - Charles & Linda MacDonald

48 TCH - Elliot Wight

12 Marianne Drive - Brian & Cindy MacRae

10 Nevin Lane - Mike & Louise Coneen

106 York Pt. Road - Rosalie MacRae

**BUSINESS**

12 Crosby Street - Pet Care Motel.

Councillor Hunt gives a special thank you to the Provincial Government, specifically the Liquor Control Commission for promoting the use of cloth bags throughout the Province and adds the Commission will be getting rid of plastic bags in the near future.

Councillor Hunt adds effective Earth Day, April 22nd, the Cornwall Save Easy, as well as other Atlantic Superstores will be charging for plastic bags.

**ADJOURNMENT**

The meeting adjourned at 8:40 pm.

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PATRICK MACFADYEN  
MAYOR

KEVIN MCCARVILLE  
CAO