

**Cornwall, Prince Edward Island  
Council Minutes**

**July 21, 2010**

Cornwall, Prince Edward Island

The regular meeting of Cornwall Town Council was held in Council Chambers on Wednesday, July 21, 2010.

**CALL TO ORDER:**

The meeting was called to order at 7:30 pm by Mayor Patrick MacFadyen.

**ATTENDANCE & REGRETS:**

Present were: Mayor Patrick MacFadyen; Deputy Mayor Charles Easter; Councillors Ernie Gallant, Marlene Hunt, Kent Lannan; Administrator, Kevin McCarville; Administrative Assistant, Stephanie Cairns and 3 members of the public.

Regrets: Councillors Irene Dawson, Parker Beer.

**APPROVAL OF AGENDA:**

Councillor Gallant moved, Deputy Mayor Easter seconded,

the agenda as circulated prior to the meeting be the agenda.

**MOTION CARRIED 2010-07-1715**

**APPROVAL OF MINUTES OF JUNE 16, 2010 REGULAR MEETING OF COUNCIL:**

Councillor Gallant moved, Councillor Hunt seconded,

the Minutes of June 16, 2010 be approved as circulated.

**MOTION CARRIED 2010-07-1716**

**APPROVAL OF MINUTES OF JUNE 24, 2010 SPECIAL MEETING OF COUNCIL:**

Councillor Lannan moved, Councillor Hunt seconded,

the Minutes of June 24, 2010 be approved as circulated.

**MOTION CARRIED 2010-07-1717**

**APPROVAL OF MINUTES OF JUNE 27, 2010 SPECIAL MEETING OF COUNCIL:**

Councillor Lannan moved, Councillor Hunt seconded,

the Minutes of June 27, 2010 be approved as circulated.

**MOTION CARRIED 2010-07-1718**

Deputy Mayor Easter expressed concerns the Motions brought forward at the Special Meetings could have waited until the regular Council meeting.

**BUSINESS ARISING:**

There was no business arising from the Minutes.

**PLANNING BOARD - DEPUTY MAYOR CHARLES EASTER:**

The report was included in the Council package.

Deputy Mayor Easter noted Planning Board met with a representative from Municipal Affairs. Citing an upcoming election, the Board was advised to request an extension from the Minister for the completion of the Official Plan review.

Deputy Mayor Easter advised staff has been directed to continue the process of bringing two non-compliant accessory buildings into compliance. Mr. Nicholson, 31 James Street, has been in contact with the Town while Mr. Cairns, 27 Appleby Lane has not. Staff will follow up with the Town's solicitor.

Deputy Mayor Easter moved, Councillor Lannan seconded,

Council grant preliminary approval of a Plan of Survey prepared by ISE Ltd., as Drawing No. 9117-1, dated July 15, 2010, located at 229 York Point Road, PID 569400.

Councillor Gallant moved, Deputy Mayor Easter seconded,

to amend the Motion to include – and PID 248765' at the end of the sentence.

**MOTION CARRIED (amendment) 2010-07-1719**

Council grant preliminary approval of a Plan of Survey prepared by ISE Ltd., as Drawing No. 9117-1, dated July 15, 2010, located at 229 York Point Road, PID 569400 and PID 248765.

**MOTION CARRIED 2010-07-1720**

Deputy Mayor Easter moved, Councillor Lannan seconded,

Council grant preliminary approval for a Plan of Subdivision to be located on the Warren Grove Road as shown on a Preliminary Plan prepared by ADI Ltd., as Drawing No. 2-1, Project No. LPR 00044, dated June 22, 2010, PID 524926 and subject to a Subdivision Agreement being signed.

**MOTION CARRIED 2010-07-1721**

Deputy Mayor Easter noted 'Get it in Writing' information kits prepared by the Canada Revenue Agency would be available at the Town Hall. These kits encourage homeowners to get written contracts and receipts from contractors when renovating or repairing their homes.

Mayor MacFadyen and Dean Lewis, Development and Planning Officer, will be meeting with the Minister of Tourism and Culture to discuss signage within the Town.

Planning Board has directed staff to make application under the Community Capacity Building Fund for a review of the Official Plan.

Deputy Mayor Easter moved, Councillor Lannan seconded,

Council grant preliminary approval for a Special Development Use Permit to permit an in-home Daycare for a maximum of 4 children to be located at 16 Bonavista Drive, PID 456947, subject to a Development Agreement being signed.

**MOTION CARRIED 2010-07-1722**

Complaints have been received concerning large trucks parking illegally on Keri Drive.

**UTILITY - COUNCILLOR IRENE DAWSON**

The Utility accounts receivable was included in the package.

**TRANSPORTATION AND SAFETY - COUNCILLOR MARLENE HUNT:**

The report was included in the package.

Councillor Hunt noted funding for the Cornwall Transit bus has been received. The Committee is planning to bring forward a recommendation at the August meeting to the Finance and Administration Committee for an RFP for bus shelters.

Councillor Hunt received a request for a sidewalk to be located along Alcan Drive to Westwood School. Speeding complaints have been received for both the Cornwall Road and Alcan Drive. Staff has been directed to notify and request more policing from the RCMP.

Councillor Hunt reported all street light requests have been completed.

Councillor Hunt is pleased to report the Town will be receiving 'Share the Road' signs. The Committee is working on obtaining approval for planting flowers in the medians within the Town.

Several requests from residents have been made to allow access to the Madison Heights subdivision from the Trans Canada Highway entrance. Mayor MacFadyen added the Province is aware of Council's intention to allow this access.

Deputy Mayor Easter noted Planning Board has been trying to arrange a meeting with the Province to finalize the Master Transportation Plan.

Councillor Hunt is pleased that a trail map will be added to the Town's website within the next couple of weeks.

#### **COMMUNITY SERVICES LIAISON COMMITTEE - COUNCILLOR PARKER BEER**

The RCMP and Humane Society reports were included in the package.

The Committee will bring forward a motion in August for repairs to the Cornwall Curling Club roof.

Deputy Mayor Easter requested the Committee work with the RCMP on ways of reducing false alarms within the Town.

#### **PARKS & RECREATION - COUNCILLOR KENT LANNAN:**

The report was included in the package.

Councillor Lannan noted summer programs are going well.

The Committee had a meeting on July 19th to discuss a long term trail development within the Town.

Councillor Lannan noted playground inspections and maintenance of the parks is going well.

Councillor Lannan added the Terry Fox Sports Complex should be completed by August 1st, 2010. The Committee agreed the facility will be free of charge for this year. Councillor Lannan added the Recreation Dept. is working with outside groups to pursue opportunities to host events at the Complex.

CDI has begun construction of the clubhouse.

Councillor Lannan noted the Canada Day event was a great success with lots of positive feedback about events and location. The Teen Extreme Bingo took place on July 15th at the APM Centre.

Deputy Mayor Easter expressed concern over trees not protected and damaged during cutting/trimming.

Councillor Lannan noted the Committee met with representatives from CAMBA to discuss initiatives in generating revenue. The Committee will also be meeting with local groups in the near future to discuss options as well.

Councillor Lannan noted the Committee reviewed a proposed subdivision plan located off the Warren Grove Road. Given the size of the subdivision, the Committee agreed a park wasn't suitable for this area and will be recommending to Planning Board to pursue the cash in lieu option.

Councillor Hunt requested to have shade trees planted in the parks/green spaces within the Town.

#### **FINANCE & ADMINISTRATION - COUNCILLOR ERNEST GALLANT**

The Financial Statements were included in the package.

Councillor Gallant advised Matt Duffy has assumed his duties as Manager of Utility and Public Works on July 19th.

Councillor Gallant moved, Deputy Mayor Easter seconded,

the Town of Cornwall create the positions of Facility Coordinator and Program/Events Coordinator and that these positions be filled.

#### **MOTION CARRIED 2010-07-1723**

Councillor Gallant noted the deadline for the RFP for audit services is Friday, July 23rd. The Committee expects to bring forward a recommendation at the August Council meeting.

Councillor Gallant advised, following discussions with Councillor Dawson, Chair of the Utility, and considering the comments from staff and the Town auditor, the Committee is recommending we refinance a portion of the Utility's debt.

Councillor Gallant moved, Deputy Mayor Easter seconded,

The Town of Cornwall borrow \$1,323,000.00 (+/-) from the National Bank of Canada locking in the funds at the Banks' 10 year fixed rate.

It is the Committee's intention to amortize the loan over 12 years.

**MOTION CARRIED 2010-07-1724**

**COMMUNICATION - MAYOR MACFADYEN**

Mayor MacFadyen advised a letter was sent to the Department of Transportation and Infrastructure Renewal stating that Council is not in favour of the new plan for the bypass and feels access to the Terry Fox Sports Complex should be from the Trans Canada Highway.

Mayor MacFadyen noted he will be meeting with the Minister of Tourism to discuss signage.

Mayor MacFadyen noted there are delays with a new Cornwall Medical Centre and is hopeful an announcement will be made in the near future.

Mayor MacFadyen welcomed Matt Duffy to the Town as a new employee and advised he comes with very high recommendations.

**OTHER BUSINESS**

There is no other business.

**ADJOURNMENT**

The meeting adjourned at 8:35 pm.

**RECONVENED**

The meeting reconvened at 8:36 pm as a motion was not brought forward.

Deputy Mayor Easter moved, Councillor Lannan seconded,

Council grant preliminary approval for a Plan of Subdivision to be located on Stephanie Drive as shown on a plan prepared by Delta Surveys - Designer Surveys Inc., as Drawing No. PID-10-98 and dated May 11, 2010 and subject to a Subdivision Agreement being signed.

**MOTION CARRIED 2010-07-1725**

**ADJOURNMENT**

The meeting adjourned at 8:38 pm.

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PATRICK MACFADYEN  
MAYOR

KEVIN MCCARVILLE  
CAO