

**Cornwall, Prince Edward Island  
Council Minutes**

**September 19, 2007**

The regular meeting of Cornwall Town Council was held in Council Chambers on Wednesday, September 19, 2007.

**CALL TO ORDER:**

The meeting was called to order at 7:32 pm by Deputy Mayor Charles Easter.

**ATTENDANCE & REGRETS:**

Present were: Deputy Mayor Charles Easter; Councillors Marlene Hunt, Kent Lannan, Parker Beer, Ernest Gallant, Administrator, Kevin McCarville; Recording Secretary, Stephanie Cairns; 1 resident.

Regrets: Mayor Patrick MacFadyen; Councillor Irene Dawson

**APPROVAL OF AGENDA:**

Councillor Hunt moved, Councillor Lannan seconded, that the agenda as circulated prior to the meeting be the agenda.

**MOTION CARRIED 2007-09-1483**

**APPROVAL OF MINUTES OF AUGUST 15TH, 2007 REGULAR MEETING OF COUNCIL:**

Councillor Gallant moved, Councillor Hunt seconded, that the Minutes of August 15th, 2007 be approved with the following correction:  
Under Utility, change the word "Pointe" to "Point".

**MOTION CARRIED 2007-09-1484**

**BUSINESS ARISING**

There was no business arising from the Minutes.

**PLANNING BOARD - DEPUTY MAYOR EASTER**

Deputy Mayor Easter reports Planning Board met on September 10th, 2007.

Deputy Mayor Easter advised Phil Wood, representative for the developer of Sunrise Cove, attended Planning Board's meeting to discuss surface drainage between lots 4 and 5 and the proposed walkway and drainage easement. The possibility of installing a culvert versus a swale was discussed.

Deputy Mayor Easter reports Planning Board received an application from Barrie Willis requesting preliminary approval of Phases 7 and 8 of Primrose Point. Mr. Willis provided two concept plans which have been reviewed by Planning Board. Planning Board received an application to develop a 4 unit Townhouse located at 11 Seymour Drive (PID 723841). Planning Board agreed a survey plan of the lot would be required from the developer.

Deputy Mayor Easter notes John Donahue is looking to subdivide a parcel of land (parent PID 246504) to be received from the Estate of Mercedes Donahue.

Deputy Mayor Easter advises there were concerns about the private burial ground located on the Ferry Road. The United Church has agreed to maintain this parcel.

Deputy Mayor Easter advises Town Planner, Janice Harper, has spoken with the Dept. of Transportation regarding what appears to be an unlicensed auto dealership located at 502 TCH (PID 247742). The Province indicated a license has not been issued. Staff has been instructed to contact the Town's lawyer to draft a letter to be forwarded to the owners.

Deputy Mayor Easter notes a letter was received from Bill Dow, Clifford McQuaid's lawyer, advising of Mr. McQuaid's intent to purchase and move Tim Pot's house (PID 245944). Deputy Mayor Easter added this is moving forward.

Deputy Mayor Easter states the Town received a signage request from Cornwall Thunder to place a sign on the bottom portion of the Robin's Donuts sign. Deputy Mayor Easter advised Planning Board does not oppose this idea.

Planning Board is continuing work on the Storm Water Management Plan as well as work on the Well Field Protection Plan.

Councillor Gallant comments on underground electrical services in new subdivisions within the Town and felt developers should be encouraged to use underground services.

Councillor Gallant comments on the unlicensed car dealership located at 502 TCH (PID 247742) and felt the Town Planner should send a letter instead of the Town's lawyer.

Councillor Lannan moved, Councillor Hunt seconded, that Council grant preliminary approval to Primrose Point subdivision, Phase 7, being lots 128 to 179 represented by Gulf Surveys Ltd., File No. 7438PRE, dated November 2006 and revised January 8, 2007

and

Be it further resolved final approval will be given subsequent to the developer adhering to all conditions contained in a subdivision agreement between the Town and the developer.

**MOTION CARRIED 2007-09-1485**

Councillor Gallant abstained

Councillor Lannan moved, Councillor Beer seconded, That Council grant preliminary approval to Primrose Point subdivision, Phase 8, being lots 63-71, 85-91, 122-127 & 180-203 represented by Gulf Surveys Ltd., File No. 7438PRE, dated March 6, 2007 and revised July 23, 2007

And

Be it further resolved final approval will be given subsequent to the developer adhering to all conditions contained in a subdivision agreement between the Town and the developer.

**CARRIED 2007-09-1486**

Councillor Gallant abstained

It was noted Phase 8, when approved, will supercede prior approval of several lots.

Councillor Lannan moved, Councillor Hunt seconded, Be it resolved that Council approve the following street names for Hillside Meadows Subdivision:

Town View Crescent  
Newson Court

**MOTION CARRIED 2007-09-1487**

Councillor Gallant abstained

Councillor Gallant noted his abstentions were based on his belief Deputy Mayor Easter should have vacated the chair and moved the Planning Board resolutions as they were circulated prior to the meeting.

**TRANSPORTATION AND SAFETY - COUNCILLOR MARLENE HUNT:**

Councillor Hunt reports Transportation and Safety met on September 11th, 2007.

Councillor Hunt is pleased to report the guardrail has been installed by the skateboard park. Also, she is pleased to report sidewalk installation is underway on the York Point Road adjacent to the Sunrise Cove subdivision.

Councillor Hunt advises the final draft report for the Transit Feasibility study has been received. An Open House was held on September 13th where iTrans presented the results of the study. Councillor Hunt thanked Mr. Wally Beck for his report. Councillor Hunt has received lots of positive feedback re: public transit. Councillor Hunt also noted for transit buses, the funding deadline is imminent.

Councillor Hunt notes the Committee intends to have the Emergency Measures Plan ready for Council's November meeting.

Councillor Gallant asks if the sidewalks on the York Point Road will come to a dead end or will extend across the ditch to the edge of the street. Kevin McCarville advises it will not be extended.

Councillor Lannan comments on the Maintenance staff's excellent work on the new sidewalks being constructed on the York Point Road.

Deputy Mayor Easter comments before Council votes on the transit, more information would need to be forwarded to Council regarding costs and other details. Councillor Hunt advised this will be discussed at a future Committee meeting.

Councillor Gallant requests to have comments re: public transit received forwarded to Council before the next monthly Council meeting.

**COMMUNITY SERVICES LIAISON COMMITTEE - COUNCILLOR PARKER BEER:**

***Humane Society Report***

Humane Society monthly report was circulated.

***RCMP Report***

RCMP monthly report was circulated.

**PARKS & RECREATION - COUNCILLOR KENT LANNAN:**

Councillor Lannan reports an assessment of the outdoor swimming pool completed by Central Pool and Spa indicates components of the pool other than the liner are expected to be functional with little or no maintenance for the next 3-4 years. The pool liner needs to be replaced prior to opening in 2008.

Councillor Lannan advises the Committee believes the pool is beneficial to the Town and will be recommending to continue to operate it for the foreseeable future. It was noted the annual cost (expenditures minus revenues) to the Town for the pool is roughly \$20,000. Operating costs include all recreation and maintenance wages associated with the pool.

It is anticipated the Potato Bowl will be played in Cornwall this year on the turf field, likely November 12, 2007.

Councillor Lannan advises roughly 1100 hours have been rented on the turf in 2007. As well, close to 200 hours on non-rental time has been booked.

The Committee is considering holding the following events on an annual basis: Winter Carnival, Easter Egg Hunt, Canada Day, Cornwall Classic (possibly combined with Canada Day events), a Halloween event and a Christmas event.

Councillor Lannan advises the Committee reviewed proposed changes to the park area in Primrose to accommodate proposed Phases 7 and 8. Given the suggested changes are minimal, doesn't affect existing homes, and doesn't result in any measurable change in the amount of park area, the Committee is not opposed to the proposed changes.

It appears the Department is well within our 2007 budget. Revenue from the After School Program and Playtime for Me are well above projections, as are wage subsidies. It was noted close to 60 children participate in the After School Program.

Councillor Lannan notes staff are following up on outstanding accounts from the turf field and summer day camp.

The Committee has accepted recommendations from the CAO and Parks and Recreation Director for modifications to positions within the Department.

### ***Current Proposed***

Parks and Recreation Director  
Parks and Recreation Director  
Program Coordinator  
Recreation Coordinator  
Events Coordinator  
New Position (to be named)  
Program Leader (2)  
Program Leader (4)  
Casual Program Leader (3)

Councillor Lannan advises the Committee understands the total salary and benefit costs of the proposed structure is likely to be less than the current structure. The Committee does not support an increase in the amount of money allocated to the Department's staffing costs.

The Committee wishes to fill the Recreation Coordinator position immediately and the other positions by January 1st, 2008.

Councillor Lannan moved, Councillor Hunt seconded, Council create and staff a Recreation Coordinator position.

**MOTION CARRIED 2007-09-1488**

**FINANCE & ADMINISTRATION - COUNCILLOR ERNEST GALLANT**

Councillor Gallant reviewed the Financial Statements.

Councillor Gallant comments that within the next year to year and a half, staff departments may expand within the Town.

The next public Finance meeting will be October 22nd, 2007 at the Cornwall Civic Centre at 7:30 pm.

Councillor Gallant requests that Councillor Lannan present a brief report of Recreation activities at the public meeting.

Councillor Gallant read a letter from Ted Grant, Project and Fundraising Manager, Mikinduri Children of Hope, thanking the Town for financial support.

**UTILITY - COUNCILLOR IRENE DAWSON**

Councillor Gallant reports Utility met on Monday, August 20th, 2007.

Councillor Gallant notes the Committee is not opposed to the use of the reservoir as a base for the wireless internet and the agreement is ready to be signed.

The Utility has expansion to the Cornwall Lagoon as a top priority in 2008. CBCL needs to be directed to start the design work for the project this fall to have the tender ready for January/February 2008.

The third quarter meter water billing was for a four month period instead of a three month period as our meter reading equipment was not working properly.

Councillor Gallant reports Utility has received \$3000. from the sale of lots in Primrose in 2007.

Councillor Gallant advises the money received for the Regional Water Supply Study in the amount of \$66,667.00 will be moved into a separate bank account as per New Deal requirements.

Councillor Gallant reports overdue accounts are higher than normal, part of this is from the four month meter billing. The issue of digging up properties that are connected to sewer but are not connected to water was discussed. Staff will bring an accurate figure of how many of the overdues fit this scenario at the next Utility meeting.

Councillor Gallant notes staff will prepare an information package for our next meeting re the pros and cons of issuing bills annually with quarterly payments.

Councillor Gallant advises there needs to be two or three joint meetings between Planning Board and Utility to review the Wellfield Protection Plan with the intention of bringing it forward to Council in November for adoption.

Moved by Councillor Gallant, seconded by Councillor Beer, CBCL be authorized to complete the design work for expansion to the Cornwall Lagoon.

**MOTION CARRIED 2007-09-1489**

**COMMUNICATION - MAYOR MACFADYEN**

Kevin McCarville notes he attended the Mayor's meeting with Mayor MacFadyen on September 18th, 2007. Kevin advised the Mayor will be calling a meeting in the near future, inviting the Premier and Cabinet to bring forward Town concerns before the Legislature begins in November.

**OTHER BUSINESS:**

Councillor Gallant, as well as Council, thanked Kevin McCarville for his work with the berm located in the front of the Town Hall on the Trans Canada Highway. Deputy Mayor Easter wanted to thank the Dept. of Highways for sharing the costs.

Councillor Hunt reports the Liquor Commission as well as the Cornwall Save Easy are on board with the "Bring Your Own Bag" project.

Deputy Mayor Easter advises the annual Cenotaph ceremony will be this Sunday, September 23rd, 2007 at 2:00 pm.

Deputy Mayor Easter proclaimed the following:

Proclamation  
Canada's Citizenship Week  
October 15-21, 2007

WHEREAS: Canada's Citizenship Week will be held from October 15 to 21, 2007;

AND WHEREAS: Canada's Citizenship Week provides an opportunity to reflect on the value of citizenship and immigration and to focus on the privileges, rights, responsibilities and obligations of citizenship;

AND WHEREAS: New Canadians bring a strong sense of commitments to their new home, make many valuable contributions to Canada and play an important role in our economic strength and cultural diversity;

AND WHEREAS: The themes and values of Canadian citizenship reinforce an important message for all Canadians-that newcomers are welcome in Canada and that we all belong;

AND WHEREAS: All Canadians, old and new, can join together in reaffirming their commitment to Canada;

THEREFORE: I, Deputy Mayor Charles Easter, do hereby proclaim the week of October 15-21, 2007, as "Canada's Citizenship Week" in the Town of Cornwall, PE.

A resident thanked the Town for the guardrail constructed next to the skateboard park.

**ADJOURNMENT**

The meeting adjourned at 8:38 pm by Deputy Mayor Charles Easter on motion of Councillor Lannan & Hunt.

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CHARLES EASTER  
DEPUTY MAYOR

KEVIN MCCARVILLE  
ADMINISTRATOR